

Shivajirao Kadam Institute Of Technology And Management

Faculty of management studies

Notice

DATE-27/02/20

Venue – Auditorium

Event – A 30 Hours online Training Program on SOFT SKILLS was conducted in faculty of management studies The Topics to be covered are Public Speaking, Group Discussion, Facial Expressions, Stress management, Presentation.

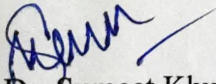
Commencement Date – March 06 , 2020 1:00 pm -3:00 pm (daily)

Program Coordinator – Prof.Molly Kundu


Speaker – Prof.Molly Kundu

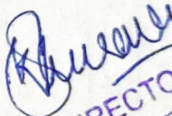
Audience/Participants – I Year Students

All the faculty members not having lectures/any other engagements are requested to attend the Program


Dr. Sumeet Khurana

Director


Director
Shivajirao Kadam Institute of Technology &
Management - Technical Camps, INDORE


DIRECTOR
Faculty of Management
Shivajirao Kadam Institute of
Technology & Management, Indore

SHIVA,RAO KADAM INSTITUTE OF TECHNOLOGY AND MANAGEMENT

FACULTY OF MANAGEMENT STUDIES

SOFT SKILLS TRAINING PROGRAM ATTENDANCE SHEET

BATCH 2019-2020

DATE ↓

S.NO	ENROLLMENT NO	NAME OF STUDENT	16/3/20	16/3/20	17/3/20	17/3/20	18/3/20	18/3/20	19/3/20	19/3/20	20/3/20	20/3/20	21/3/20	21/3/20	22/3/20	23/3/20	24/3/20
1	DC1611915	AARTI PATIDAR	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P
2	DX1903839	ABHISHEK MISHRA	P	P	A	A	P	P	P	A	P	P	P	P	P	P	P
3	DX1601570	AMAN KHAN	P	P	P	P	P	A	A	P	P	P	P	P	P	P	P
4	DX1903842	ANUJ KUMAR	P	P	P	P	P	P	P	A	A	P	P	P	P	P	P
5	DX1903844	ASHISH BHARGAV	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P
6	DC1603226	AYUSHI PATIDAR	P	P	P	P	P	P	P	A	A	P	P	P	P	P	P
7	DX1903850	BHUMIKA NABAR	P	P	P	P	P	A	A	P	P	P	P	A	A	P	A
8	DX1903852	DANISH ALI	P	P	P	P	P	P	P	P	P	P	P	A	A	P	A
9	DX1601260	DISHA SHARMA	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P
10	DX1903855	GAURAV SHARMA	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P
11	DC1610660	HARSHITA BISOTIYA	P	P	P	P	P	P	P	P	P	P	P	A	P	P	A
12	DC1611018	KAJAL PATEL	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P
13	DX1903863	KRITIKA JAIN	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P
14	DC1512004	NAVEEN SHUKLA	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P
15	DX1604838	NISHU AGRAWAL	P	P	P	P	P	P	P	P	P	P	P	A	A	P	P
16	DS1106857	PAYAL BHAWSAR	P	P	P	P	P	P	P	P	P	P	P	P	P	A	A
17	DC1511355	PRASHANT SINGH CHAUHAN	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P
18	DC1500252	RAMLAKHAN VERMA	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P
19	DC1604125	RIYA JAIN	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P
20	DX1903877	SHALINI YADAV	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P

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1	DC1611915	AARTI PATIDAR	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P
2	DX1903839	ABHISHEK MISHRA	P	P	A	A	P	P	A	P	P	P	P	P	P	P	P
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Faculty of Management Studies

Report on Soft Skills Training Program

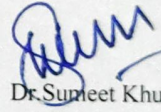
Date:07/04/2020

Shivajirao Kadam Institute of technology and Management , Indore organized a Training Program on "Soft Skills " on 16.03.2020 to 31.03.2020 to enhance the skills of the students. The speaker of Training Program was Prof.Molly Kundu , Assistant Professor, SKITM Indore(M.P.) , gives information about **Public Speaking, Group Discussion, Facial Expressions, Stress management., Soft skills characterize how a person interacts in his or her relationships with others** and give advice to attend the courses and get certificate which will be beneficial for the students as well as faculties for career growth. She solved all the queries of participants and support through the QA Section found within the course . All the faculty members and students gave their valuable presence. Prof. Molly Kundu gave the vote of thanks and concluded the program.



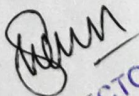
Prof. Molly Kundu

Event Coordinator



Dr. Surmeet Khurana

Director



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Shivajirao Kadam Institute of
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Shivajirao Kadam Institute of Technology And Management

Faculty Of Management Studies

ASSESTMENT OF SOFT SKILLS TRAINING PROGRAM
Batch 2019-2020

S.NO	ENROLLMENT NUMBER	STUDENTS NAME	GRADE
1	DC1611915	AARTI PATIDAR	A
2	DX1903839	ABHISHEK MISHRA	B
3	DX1601570	AMAN KHAN	C
4	DX1903842	ANUJ KUMAR	B
5	DX1903844	ASHISH BHARGAV	C
6	DC1603226	AYUSHI PATIDAR	A
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16	DS1106857	PAYAL BHAWSAR	A
17	DC1511355	PRASHANT SINGH CHAUHAN	C
18	DC1500252	RAMLAKHAN VERMA	B
19	DC1604125	RIYA JAIN	A
20	DX1903877	SHALINI YADAV	C

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Aarti Patidar

1. Which of the following is true about "JARGON"?

- A. It is a commonplace terminology unique to people within a specific type of work that should be avoided when talking to clients or patients.
- B. Health care workers are expected to learn Jargon and use it daily.
- C. It is scientific terminology that is exact and should be used with patients.
- D. Jargon is indicative of highly qualified and professional workers.

2. A postoperative patient obtained more than 13 points in a Glasgow-Coma scale test. After the test, he was tired and partially lethargic. Which of the following elements of communication could be the most effective to convey a message to?

- A. Eye contact
- B. Gesture
- C. Voice
- D. Silence

3. Which of the following are considered nonverbal cues? Select all that apply.

- A. Tone and rate of voice
- B. Eye contact and physical appearance
- C. Jargon
- D. Use of touch

4. It may mean an intention to interact.

- A. Eye contact
- B. When we say "aha."
- C. A handshake
- D. Silence

5. When is a nurse suffering from laryngitis, which of the following nonverbal cues could be the most effective in communicating with a patient?

- A. A soft voice and physical appearance
- B. Gestures and eye contact
- C. Write a note and tell the patient you are sick
- D. Posture and hand movements

6. A practical nurse with a BMI of 35 teaches a patient about Cardiac diet. Besides being a nurse, she is also a nutritionist. However, the patient has doubts about what she is teaching. What could be the reason?

- A. Use of Jargon
- B. Physical Appearance
- C. Too academic
- D. The nurse has an accent

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Anuj Kumar

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Aman Khan

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Ashish Bhargava

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Director



SHIVAJIRAO KADAM GROUP OF INSTITUTIONS, INDORE

FACULTY OF MANAGEMENT STUDIES

Certificate of Participation Awarded to

**Mr./Ms AARTI PATIDAR
Of MBA**

For successful completion of **Softskills Training Program** Organized by **Faculty of Management Studies,**
Shivajirao Kadam Institute of Technology and Management, Indore held on and from **16 March 2020 to**
31 March 2020.

M. Biswas

Prof. Molly Kundu
Program Coordinator
Softskills Training Program

Dr. Sumeet Khurana

Dr. Sumeet Khurana
Director
Faculty of Management Studies

[Signature]
Director

Shivajirao Kadam Institute of Technology &
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Certificate of Participation
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M. Biswas

Prof. Molly Kundu
Program Coordinator
Softskills Training Program

Dr. Sumeet Khurana

Dr. Sumeet Khurana
Director
Faculty of Management Studies

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Prof. Molly Kundu
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Dr. Sumeet Khurana
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M. Biswas

Prof. Molly Kundu
Program Coordinator
Softskills Training Program

Dr. Sumeet Khurana

Dr. Sumeet Khurana
Director
Faculty of Management Studies

[Signature]
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Khurana

Dr. Sumeet Khurana
Director
Faculty of Management Studies

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